

Joint Comprehensive CTR Plan Task Force

Tuesday, November 16, 2010

Meeting #5

Meeting Notes

Task Force Members Attending

Ecology: Joanna Ekrem

Information Services: Robin Todd

Intercity Transit: Kris Fransen

TRPC: Karen Parkhurst

WSU: Monica Babine

WSDOT: Christopher Aiken, Dacia Stricklett

Staff: Joan Cullen

Task Force Members Absent

Commerce: Carolyn Hojem

Early Learning: Linda Jennings

Employment Security: Arthur Florence

Evergreen State College: Susie Seip

Federation of State Employees: Tim Welch

General Administration: Michael Van Gelder

Licensing: Annette Gavette

Lottery: Bruce Eisentrout

Personnel: Darrin Litchfield

Public Disclosure Commission: Suemary

Trobaugh

Secretary of State: Steve Lyle

Social & Health Services: Bob Hubenthal

SPSCC: Donna Ching

Note: Due to the effects of Monday night's storm and power outages that continued into Tuesday, many members were unable to attend.

Survey Update: TRPC

Karen Parkhurst, TRPC, reported that the CTR Survey Monkey developed by TRPC has gone out to all the new worksites. Employees were asked to complete the survey by November 12th. Several worksites asked to extend the time one week. The surveys are being analyzed. Results will be available in December and will be presented to the worksites. Meetings are being scheduled to review the results.

Plan Discussion

Those in attendance dove into the first draft and made good suggestions for changes. Joan will make the changes and new draft will be sent out before Thanksgiving for review by the members.

Some changes include:

- ◇ Adding to the Executive Summary the changes made in 2006 establishing co-located worksites
- ◇ Adding and clarifying the requirements for worksites in the executive summary
- ◇ Changing the requirement for Clusters by eliminating the requirement for a cluster CTR program yet maintaining their collaboration efforts.
- ◇ Following the language in the RCW that eliminates the need for a written CTR program from each worksite to "must implement a CTR program that is consistent with the Plan."
- ◇ Moving all the links to the appendix
- ◇ Ensure that the elements detailed in the Plan follow the list in the executive summary
- ◇ Consider renaming the Plan from "Joint Comprehensive CTR Plan for Thurston County" to something simpler, yet retaining the legislative intent of the "given" name. Give it some thought!

- ◇ Provide a list of “You don’t have to start from scratch” of elements that are already in place such as the STAR Pass, SAFE-Ride, RideshareOnline.com, Wheel Options, Bicycle Commuter Contest, etc.
- ◇ And some general re-arranging!

Next Steps

Joan will prepare the second draft to send to all before Thanksgiving. Members will be asked to review the draft and to send edits, changes, etc. to Joan by December 8th so that a 3rd draft will be ready for review at the December 16th Task Force Meeting.

Please send comments to Joan at cullenj@wsdot.wa.gov

Next Meeting

December 16, 1:30 to 4:30. WSDOT Mt Rainier Conf Rm (3F22), Plan review; possible adoption

Notes prepared by Joan Cullen, Staff

If you have comments contact: cullenj@wsdot.wa.gov 360-705-7916