

Interagency CTR Board Meeting Notes

June 29, 2010

WSDOT Commission Room 1:30 to 3:00

Attendance – Board Members:

Monica Babine, WSU

Scott Carrell, DOR

Keith Cotton, WSDOT, Chair

Bruce Eisentrout, Lottery

Arthur Florence, ESD

Kris Fransen, Intercity Transit

Suzette Fredrick, DOH

Annette, Gavette, DOL

Margaret Hill, ECY

Carolyn Hojem, Commerce

Steve Laurance, DRS

Al Papas, OIC

Karen Parkhurst, TRPC

Susie Seip, TESC

Dacia Stricklett, WSDOT

Michael Van Gelder, GA

Others:

Christopher Aiken, WSDOT

Dennis Bloom, Intercity Transit

Joan Cullen, WSDOT, Staff

Joanna Ekrem, ECY

Senator Karen Fraser

Linda Jennings, DEL

Kathy Johnston, WSDOT

Darrin Litchfield, DOP

Robin Todd, DIS

Member Agencies absent:

Attorney General

Natural Resources,

DSHS, Fish & Wildlife,

Office Financial Management,

University of Washington,

Washington Federation of State Employees

Keith Cotton called the meeting to order, provided safety information, etc. and introductions. He welcomed all on behalf of Katy Taylor, Director of Public Transportation who was detained in Seattle. He then welcomed and introduced Senator Karen Fraser, Sponsor of SB 6088: CTR for State Agencies.

Senator Fraser thanked the members of the Interagency CTR Board for the work they have accomplished and in advance for the work that will be accomplished in implementing the CTR plan for state agencies in Thurston County.

Senator Fraser likened the tasks associated with CTR to several types of businesses: marketing, health, public administration, environmental, international relations (reducing our reliance on foreign oil), and inspirational. She challenged the group to be creative and strategic in our CTR efforts and to keep a “can do” attitude rather than a “that’s just how it is” attitude. She also stressed the importance of demonstrating the cost benefits of implementing a CTR program.

Other issues of interest to Senator Fraser are parking and parking signage for visitors around the campus (she didn’t find any visitor parking signs near WSDOT), encouraging more people to ride the bus including to the airport and north to King County, more publicity for bus riding, park and rides and shuttles for visitors, and reducing trips on the I-5 corridor.

CTR for State Agencies (SB 6088): Joint Comprehensive CTR Plan for Thurston County
Using a PowerPoint presentation, Joan Cullen outlined the tasks that need to be accomplished as a joint comprehensive CTR plan for Thurston County is developed. The presentation can be found at www.ctr.wa.gov/ and click on “Interagency CTR Board.”

ACTION ITEM: Joan asked the Board to appoint the members to the Joint Comprehensive CTR Task Force whose job will be to develop a Joint Comprehensive CTR Plan. The Plan will be adopted by the Interagency CTR Board before it is implemented.

Proposed appointments are:

1. Transportation: Kathy Johnston, Christopher Aiken, Dacia Stricklett
2. General Administration: Michael Van Gelder (Real Estate Services/facility planner)
3. Commerce: Carolyn Hojem/Board member
4. Early Learning: Linda Jennings (Lacey/Tumwater- part of parking program; offers subsidies)
5. Ecology: Joanna Ekrem and Hedia Adelsman (GHG emissions reporting)
6. Employment Security: Arthur Florence, CTRC/Board member
7. Information Services: Robin Todd (telework/technologies)
8. Licensing: Annette Gavette, CTRC/Board member
9. Lottery: Bruce Eisentrout, Board Member (Olympia, new agency, established CTR program)
10. Personnel: Darrin Litchfield, CTRC (payroll)
11. Public Disclosure: Suemary Trobaugh (Evergreen Bldg – downtown Olympia)
12. Secretary of State: Steve Lyle (7 new, 1 co-located – Olympia/Tumwater)
13. Social and Health Services: Bob Hubenthal, CTRC/Board member
14. Evergreen State College: Susie Seip, CTRC/Board member
15. South Puget Sound Community College: Donna Ching (new college)
16. Washington State University: Monica Babine (telework/CWW); Kelly Barton (local)
17. Intercity Transit: Kris Fransen, Dennis Bloom
18. Thurston Regional Planning Council: Karen Parkhurst, Holly Gilbert
19. Washington Federation of State Employees: Tim Welch (or another)

Joan Cullen will staff the Task Force

Motion moved by Kris Fransen and seconded by Susie Seip. Motion carried
The first meeting of the Joint Comprehensive CTR Task Force will be on July 15th.

Updates

- ◇ **RideshareOnline.com:** Christopher Aiken
The Public Transportation Division of WSDOT (where CTR resides) is testing the calendar tool in RideshareOnline.com through September. Those interested in RideshareOnline.com at their agencies are encouraged to contact Christopher at aikenc@wsdot.wa.gov or 705-7906.
RideshareOnline.com PowerPoint presentation can be found at www.ctr.wa.gov and click on “Interagency CTR Board.”
- ◇ **2010 Governor’s Commute Smart Awards:** Kathy Johnston
Governor Chris Gregoire and Transportation Secretary Paula Hammond were the keynote speakers and presenters at the awards on April 13th. Forty-six recipients from nine counties and in 11 categories received recognition at the Governor’s Mansion in Olympia.

The Governor honored people and programs from voluntary and affected sites for their leadership and recognized seven communities for their innovation.

Among the awards were six state agencies and their employees:

- **Commute Smart ETC Champion:** Starr Winborne, DSHS division of Child Services in Vancouver and Becky Zahler, Department of Ecology in Yakima
- **Commute Smart ETC Leadership:** Ed McIntire, Eastern Washington University, Cheney and Al Papas, State Office of the Insurance Commissioner, Tumwater
- **Commute Smart Employer Champion Award:** the Department of Commerce
- **Agency Leadership Award:** Department of Commerce as the state agency that best meets the intent of the CTR law for state agencies and exemplifies the Governor's broader goal for sustainability in state government.

◇ **Pre-Tax legislative proposal for state employees, Keith Cotton**

WSDOT is proposing to introduce legislation that will allow pre-tax for transportation that is allowed by the IRS as a transportation fringe benefit. The modes allowable for the pre-tax would include bus, train, vanpool, ferry, bicycle commuting, and parking. Currently state statute does not permit agencies to offer pre-tax for transportation. WSDOT will work with OFM and the department of personnel on the legislation.

◇ **Other:**

- Employees must have the new STAR Pass logo sticker on their agency or state-issued photo ID cards by July 1st to be able to continue riding Intercity Transit fare-free.
- Vouchers from Intercity Transit are no longer available. However, agencies can purchase other vouchers that they can provide to employees. One company, TranBen has proven to be a reliable company for the vouchers which are valid at all transit agencies in Washington. Contact Joan if interested.
- ORCA card: "One Regional Card for All" is valid on seven transit systems, (Community, Everett, King County Metro, Kitsap, Pierce, Sound Transit and the ferries) and **not** on Intercity Transit. Employees who receive vouchers for CTR subsidies may have the voucher amount put into their personal ORCA e-purse. Employees may not put a voucher on an agency-owned ORCA card. The Passport replaces the FlexPass. Currently the ORCA card cannot be used for vanpool fares.
- State Agency CTR Program report can be found at www.ctr.wa.gov/

Next Steps for the Interagency CTR Board:

- ◇ Develop guidelines: RideshareOnline.com – Winter/Spring meetings
- ◇ Review and adopt Joint Comprehensive CTR Plan for Thurston County (fall/winter)
- ◇ Review or adopt existing guidelines as necessary during the Plan development

Joan Cullen
State Agency CTR Program Manager
Staff, Interagency CTR Board