

**For Internal Use Only:**  
 Voucher #: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 By: \_\_\_\_\_



**State Agency Rider (STAR) Pass  
 Grays Harbor Transit  
 Subsidy Tracking Calendar**

AGENCY \_\_\_\_\_

WORK PHONE \_\_\_\_\_

MAIL STOP \_\_\_\_\_

STAR Pass Coordinator's Name \_\_\_\_\_

**PLEASE READ THESE INSTRUCTIONS CAREFULLY!**

The STAR Pass is not valid on **Grays Harbor Transit**. Use this form to track your **one-way commute** trips taken on Grays Harbor Transit buses. To be eligible for the subsidy you must: 1) have a STAR Pass; 2) be registered with WSDOT; and 3) be assigned to a worksite in Thurston County. To receive a subsidy for each of your **one-way commute trips** taken on a Grays Harbor Transit bus, you must complete this calendar. **Note:** You may receive this subsidy **in addition** to any you receive from your agency as long as collectively you are not receiving more than the cost of a monthly bus pass in **tax-free vouchers**. Questions? Call 705-7916 or e-mail [cullenj@wsdot.wa.gov](mailto:cullenj@wsdot.wa.gov).

You may receive your STAR Pass subsidy by submitting this trip tracking calendar showing 27 one-way commute trips on a Grays Harbor Transit bus. You will receive a Commute Bonus Voucher worth \$15 that may be used towards the purchase of a monthly Grays Harbor bus pass **OR** a 20 trip punch card.

Once the trip calendar has been completed, sign and date it. Submit the completed calendar to your agency Employee Transportation Coordinator (ETC) or STAR Pass Coordinator for signature. Send signed calendars to WSDOT: MS 47387. You will receive a \$15 Commuter Bonus Voucher for every 27 commute trips taken on a Grays Harbor Transit bus.

**One-way commute trips taken on Grays Harbor Transit between (dates\*) \_\_\_\_\_ - \_\_\_\_\_ and \_\_\_\_\_**

<b>1: date:</b> AM PM (Circle One)	<b>2: date:</b> AM PM (Circle One)	<b>3: date</b> AM PM (Circle One)	<b>4: date</b> AM PM (Circle One)	<b>5: date</b> AM PM (Circle One)	<b>6: date</b> AM PM (Circle One)	<b>7: date</b> AM PM (Circle One)
<b>8: date</b> AM PM (Circle One)	<b>9: date</b> AM PM (Circle One)	<b>10: date</b> AM PM (Circle One)	<b>11: date</b> AM PM (Circle One)	<b>12: date</b> AM PM (Circle One)	<b>13: date</b> AM PM (Circle One)	<b>14: date</b> AM PM (Circle One)
<b>15: date</b> AM PM (Circle One)	<b>16: date</b> AM PM (Circle One)	<b>17: date</b> AM PM (Circle One)	<b>18: date</b> AM PM (Circle One)	<b>19: date</b> AM PM (Circle One)	<b>20: date</b> AM PM (Circle One)	<b>21: date</b> AM PM (Circle One)
<b>22: date</b> AM PM (Circle One)	<b>23: date</b> AM PM (Circle One)	<b>24: date</b> AM PM (Circle One)	<b>25: date</b> AM PM (Circle One)	<b>26: date</b> AM PM (Circle One)	<b>27: date</b> AM PM (Circle One)	<b>Exchange 27 trips for one \$15 voucher</b>

I certify that this information is accurate and complete and that I meet the STAR Pass eligibility requirements: 1) I have a STAR Pass; 2) I am registered with the State Agency CTR program at the Department of Transportation; and 3) I am assigned to a worksite in Thurston County. (Register on line at [www.ctr.wa.gov/employees/starpass.html](http://www.ctr.wa.gov/employees/starpass.html))

The commute trips recorded above were taken on Grays Harbor Transit buses. I understand that I may be denied the subsidy (\$15 voucher) if I provide inaccurate information or am found to be ineligible for the STAR Pass subsidy for rides taken on a Grays Harbor Transit bus.

Employee Signature _____	Date _____	STAR Pass Coordinator Signature _____	Date _____
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