

Telework Enhancement Act of 2010 Overview



The *Telework Enhancement Act of 2010* passed the US Senate (S.707) on September 29th and the US House of Representatives (HR. 1722) on November 18th and President Obama signed it into law (111-292) on December 9th. The following is an overview of the actions required to increase federal agency telework that are included in this law.

Executive agency requirements within 180 days of the enactment of this act:

- Establish a policy for eligible employees to telework.
- Determine employee eligibility.
- Notify all employees of their eligibility.

Each executive agency must:

- Designate a senior official - Telework Managing Officer (Identified by the agency head; with direct access to the agency head).
- Incorporate telework into the continuity of operations plan of that agency.
- Consult with the Office of Personnel Management (OPM).
- Ensure interactive training programs for teleworkers and telework managers.
- Provide yearly progress reports to the Office of Personnel Management (OPM).

Office of Personnel Management (OPM) responsibilities:

- Provide overall guidance and consultation for telework policies.
- Assist agencies with establishing qualitative and quantitative measurements and goals.
- Maintain a central telework website.
- Submit a report addressing telework programs for each executive agency to the **Committee on Homeland Security and Governmental Affairs of the Senate** and the **Committee on Oversight and Government Reform of the House of Representatives** as well as transmit a copy of the report to the **Comptroller General** and the **Office of Management and Budget**.
- Consult with the following other agencies:
 - **Federal Emergency Management Agency** regarding continuation of operations.
 - **General Services Administration** regarding telework centers, travel, technology, equipment, and dependent care
 - **National Archives and Records Administration** on preservation of records, including Presidential and Vice-Presidential records.
 - **Department of Homeland Security and the National Institute of Standards and Technology** to ensure the adequacy of information and security protections for information and information systems used while teleworking.

Within 120 days of enactment, the **Director of the Office of Management and Budget** shall issue policy guidance requiring each executive agency when purchasing computer systems to purchase systems that enable and support telework, unless the head of the agency determines that there is a mission-specific reason not to do so. Not later than 180 days after the date of the enactment of this chapter the **Director of the Office of Management and Budget** will also issue guidelines to ensure the adequacy of information and security protections for information and information systems used while teleworking.

Complete text of *Telework Enhancement Act of 2010* is available at:

http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=111_cong_bills&docid=f:h1722enr.txt.pdf

This overview is based on my review of the *Telework Enhancement Act of 2010* (as of December 10, 2010). It will be updated as new information is made available and federal agencies leading this effort provide input. For additional information contact:

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